

**Tipped Workers Coordinating Council Meeting**  
**May 20, 2021**  
**11:00 am**  
**Via WebEx**

**1. Call to order**

- The Inaugural meeting of the Tipped Workers Coordinating Council was called to order by Alan Karnofsky, Deputy Chief of Staff, Department of Employment Services (DOES)

**2. Swearing In of All Members**

- Steven Walker, Director, Mayor's Office of Talent and Appointments swears in all members of Council

**3. Introduction of Members:**

- Members introduce themselves:
  - Alan Karnofsky – Department of Employment Services
  - John Kuhl – Department of Consumer and Regulatory Affairs
  - Director Monica Palacio – The Office of Human Rights
  - Jennifer McCahill – The Mayor's Office of Nightlife and Culture
  - Jaryd Spann – Representative from District-based organizations that engage in policy or advocacy for tipped workers, Mayoral appointee
  - Tracy Javier – Representative from District-based organizations that engage in policy or advocacy for tipped workers, Mayoral appointee
  - Zachary Hoffman – representative from District-based organizations that engage in policy or advocacy for tipped workers, Council appointee
- Staff in Attendance:
  - Dr. Unique Morris-Hughes, Director
  - Mohammad Sheikh, Deputy Director
  - Michael Watts, Associate Director
  - Daniel King, Supervisor, Program Analyst
  - Maurice Echols, Program Manager
  - Aliyah Glenn, Program Analyst
  - Tom Gay, Program Analyst
  - Ralphine Pughsley, Compliance
- Others In Attendance:
  - Steve Walker – Mayor's Office of Talent and Appointments
  - Catherine Boucree – Mayor's Office of Talent and Appointments

#### **4. Remarks from Dr. Unique Morris-Hughes, Director**

#### **5. The DOES Office of Wage-Hour (OWH) staff presented an overview of the OWH office functions, the Tipped Wage Law and operations.**

- Tipped data management system
- Tipped audits/Minimum Wage increase
- Process and procedures
- Transitioning into the Law
- Public Education Efforts

#### **6. Council Business**

- Selection of chair
  - Tracy Javier, Jaryd Spann and Zachary Hoffman nominated themselves for chair
  - Nominees give pitches on why they should be chair
  - Motion to call the vote was made and seconded
  - Jaryd Spann won the vote 6 to 1 to 0
- DOES will coordinate with the Chair on agenda and upcoming meetings
- It was requested and approved that the Tipped Wage Law presentation be sent to members
- The following items were requested to be agenda topics for the next meeting:
  - i. Demonstration of the tip portal was requested
  - ii. Provide an opportunity for the Office of Human Rights to update the committee on their work related to Tipped Workers
  - iii. Demonstration of the current Tipped Portal
- Meetings will continue via WebEx until further notice on the third Thursday of each month

#### **7. Adjournment**

- Motion to adjourn was made and seconded
- Meeting adjourned the meeting at 11:52 am

Minutes submitted by: Tom Gay

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